



2026 Meeting Schedule

Architectural Design Committee, Board of Zoning Appeals & Planning Commission

The City Planning Commission and Architectural Design Committee hold meetings on the second and fourth Monday of each month. The Board of Zoning Appeals holds meetings on the first and third Monday of each month. Each Board meets at the following times at Wadsworth City Hall, 120 Maple Street, Wadsworth, Ohio.

MEETING TIMES & LOCATION*

<u>Board or Commission</u>	<u>Meeting Time</u>	<u>Meeting Room</u>
Architectural Design Committee	4:30 p.m.	Council Chambers
Board of Zoning Appeals	6:30 p.m.	Council Chambers
Planning Commission	7:00 p.m.	Council Chambers

*Meeting dates, times and locations are subject to change or cancellation.

Please contact the Building & Planning Department to confirm (330-335-2752 or 330-335-2753)

MEETING DATES & DEADLINES

Planning Commission/ADC

Board of Zoning Appeals

Meeting Date: Monday	Application Due Date:	Meeting Date: Monday	Applications Due Date:
January 12	December 26, 2025	January 5	December 19, 2025
January 26	January 9, 2026	January 19 – MLK Day: No Meeting	-----
February 9	January 23	February 2	January 16, 2026
February 23	February 6	February 16 – Presidents’ Day: No Meeting	-----
March 9	February 20	March 2	February 13
March 23	March 6	March 16	February 27
April 13	March 27	April 6	March 20
April 27	April 10	April 20	April 3
May 11	April 24	May 4	April 17
May 25 – Memorial Day: No Meeting	-----	May 18	May 1
June 8	May 22	June 1	May 15
June 22	June 5	June 15	May 29
July 13	June 26	July 6	June 19
July 27	July 10	July 20	July 2 (Thursday)
August 10	July 24	August 3	July 17
August 24	August 7	August 17	July 31
September 14	August 28	September 7 – Labor Day: No Meeting	-----
September 28	September 11	September 21	September 4
October 12	September 25	October 5	September 18
October 26	October 9	October 19	October 2
November 9	October 23	November 2 – No Meeting General Election on 11/3/26	-----
November 23	November 6	November 16	October 30
December 14	November 25 (Wed.)	December 7	November 20
December 28	December 11	December 21	December 4

SEE REVERSE SIDE FOR APPLICATION SUBMISSION REQUIREMENTS

SUBMISSION REQUIREMENTS

Applications for ADC/BZA and PC reviews can be found on the city's webpage:

<https://www.wadsworthcity.com/359/Applications-Forms>

In addition to the completed application, please submit the following materials depending on which Board or Commission you are apply to:

1) Architectural Design Committee (ADC)

- **For new site development & additions:** 4 sets of site, floor and architectural elevation plans including landscaping and building material and colors.
- **For signs & exterior improvements:** 4 color copies of sign plans including location on building and site.

2) Board of Zoning Appeals (BZA)

- Completed application; application fee; 10 sets of site, floor and architectural elevation plans.

3) Planning Commission (PC)

- **Site Plan & Conditional Zoning Applications:** Completed application; application fee (if applicable); 12 sets of site, floor and architectural elevation plans.
- **Major Subdivisions & Other Plats:** Completed plat application; application fee; 10 sets of proposed plat; copies of proposed bylaws, deed restrictions, etc. (for major subdivisions).

NOTE: *Pdf files are preferred in lieu of actual paper (hard) copies of application materials. Please contact the City of Wadsworth Planning Department (330-335-2753 or 335-2752) with questions or for more information.