



## APPLICATION FOR STREET CAFÉ PERMIT

This application is to be used by parties serving food and drink who are seeking approval to provide customer seating and service areas on public properties (sidewalks, public parking lots, public rights-of-way and other public lands) adjacent to their place of business. Please refer to the *Street Café & Street Furniture Guidelines* when completing this application. The completed application shall be returned to the Office of the Director of Public Service.

### APPLICANT INFORMATION

Applicant Name:	
Mailing Address:	
Phone Number(s):	Email Address:

### PROPERTY & OWNER INFORMATION

Address of Relevant Property:	Business Name:
Property/Building Owner (if Different from Applicant)	Property/Building Owner Address:
Phone Number(s):	Email Address:

### ADDITIONAL INFORMATION REQUIRED

Applications for a street café permit shall include the following information as attachments to the application:

#### 1) PROJECT DESCRIPTION & DETAILS

- Written description of the project including hours and days of operations,
- If different than the prior years. site plan or aerial photograph showing the improvements associated with the street café that will be installed on the public property, including but not limited to: fencing, tables, chairs, planters, etc. Drawings and plans should show how such furnishings will be arranged and located within the proposed street café area,
- Description of proposed street furniture and improvements, including materials and colors of such. Attach photographs, brochures, manufacturer's spec. sheets. All street furniture & fixtures must comply with the guidelines attached to this application.



## 2) PROOF OF INSURANCE

All applications must include proof of liability insurance naming the City of Wadsworth as an insured party. The minimum amount of insurance shall not be less than \$1MM per incident/\$3MM per occurrence. Evidence of such policy shall be submitted with the application.

## 3) APPLICATION FEE

All initial Street Café Permits shall require a non-refundable fee of \$75. Checks should be made payable to the *City of Wadsworth*.

Applications must be renewed annually, but renewal applications shall not require any fee unless:

- The new application is significantly different from or an expansion to the originally application approved by the City,
- The applicant is a new owner; the property owner has changed; or the business operations and/or business name has changed.

## 4) AUTHORIZATION

If the applicant is not the building owner, a letter signed by the building owner authorizing the filing of this application is required.

### STREET PERMIT VALIDITY AND EXPIRATION

All Street Café Permits shall be valid through **November 30<sup>th</sup>** of the year issued unless revoked, suspended or modified by the City (see page 4 of the Street Café & Street Furniture Guidelines). Street café permits require annual renewal.

### CERTIFICATION & SIGNATURE

I certify that I have received a copy of Street Café & Street Furniture Guidelines and will comply with all the requirements stated therein as well as on this application. I understand that failure to maintain compliance with the Street Café and Street Furniture Guidelines and other specific requirements of this application may result in my permit being revoked. I further understand that a street café permit is a discretionary permit and may be revoked, suspended or modified by the City at any time.

Applicant Signature	Date
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