



RULE 23.

ANNEXATION GUIDELINES:

When evaluating petitions for annexations, except for annexations of City-owned land, City Council may consider and be guided by the recommendations outlined in the Annexation Policy, which is attached as Appendix B of these Rules of Council and by comments received from City officials, departments, boards and commissions and other outside agencies that may review annexation petitions.

The following procedures shall be used to solicit input on potential annexations from City officials, departments, boards and commissions and other outside agencies:

When the Clerk of Council receives a copy of a petition for annexation, she will discuss it with the Economic Development Director and the Planning Director for any possible preliminary comments to be included with notifications. The Clerk shall forthwith transmit a copy of the Petition, the proposed concept plan, and the map of the proposed annexation to each member of Council. The Clerk shall also send copies of the petition, the concept plan and map to the Director of Public Service, the Director of Public Safety, the Economic Development Director, the Planning Director and the Superintendent of the Wadsworth City School District, and request that each of them transmit any comments relevant to the proposed annexation to the Clerk within 14 days.

The Clerk shall also transmit a copy of the petition, the concept plan, and map to the Planning Commission, reminding them that a recommendation as to the appropriate proposed zoning classification will be requested from the commission, following annexation. The Clerk shall transmit a copy of the petition, the concept plan, and map to the chairpersons of the Economic Development and Planning Committee, the Public Service Committee, and the Public Safety Committee as well. The Clerk shall send a copy of the petition to all owners of property included within the area requested to be annexed, to notify them of the pending action.

For non city-owned land in excess of five acres, the Clerk shall set the matter for a work session before council of the whole at least 5 days prior to the due date of the Resolution of Services. At the worksession, the Director of Economic Development and/or the City Planning Director shall review with council the proposed concept plan, the applicable portions of the annexation schedule, and review the applicable portion of the comprehensive plan in effect at the time. The Director of Public Safety shall present a report on the availability and sufficiency of safety services. The Director of Public Service shall present a report on the availability of and sufficiency of other services including any infrastructure additions required.

At the conclusion of the work session, council shall vote as to whether to accept the findings for the purposes of the resolution of services, set terms for any pre-annexation agreements if applicable, or to continue discussion through committees.

If the annexation is below the 5 acre threshold, or the matter was referred by council to committees, then council shall defer to the administrative recommendations as to the resolution of services before the statutory required 20 days has expired. Council may however continue the discussions on the availability of services in committee or through additional worksessions.

Upon referral from the committee of the whole, or for annexations below the 5 acre threshold, the chairperson of the Public Service Committee shall place the proposed annexation on the agenda of that committee to consider what services the City can provide to the area proposed for annexation for inclusion in the resolution accepting or rejecting the annexation per section 709.04 of the Ohio Revised Code.

Upon referral from the committee of the whole, or for annexations below the 5 acre threshold, the chairperson of the Public Safety Committee shall place the proposed annexation on the agenda of that committee to consider what services the City can provide to the area proposed for annexation for inclusion in the resolution accepting or rejecting the annexation per section 709.04 of the Ohio Revised Code.

Upon referral from the committee of the whole, or for annexations below the 5 acre threshold, the chairperson of the Economic Development and Planning Committee shall place the proposed annexation on the agenda of that committee for periodic updates as to the progress of the petition. Should the County Commissioners grant the petition for annexation and forward such to the Clerk of Council, this Committee will be asked to evaluate the annexation based on the guidelines set forth in Form I in the Appendix to the Rules Of Council, the comments requested from various parties, and any other relevant considerations and forward a recommendation on the adoption of the annexation to the City Council.

Following the adoption of the annexation, unless otherwise agreed upon by the committee of the whole and adopted through an pre-annexation agreement authorized by council the Economic Development and Planning Committee will forward a recommendation on zoning to City Council, after considering the recommendations of the Planning Commission regarding zoning. Forms 1 through 5 shall constitute Appendix A to the Rules of Council and the annexation guidelines to be considered by the Economic Development and Planning Committee shall include the guidelines set forth on Form 1 . The City of Wadsworth Annexation Policy shall constitute Appendix B.