

OBTAINING WADSWORTH ELECTRIC SERVICE – SEQUENCE OF EVENTS

November 29, 2012

1. Contact Wadsworth Electric at (330) 335-2833 during the planning stage of the project. This will allow the Electric Department time to determine if any additions or alterations to the existing system are necessary.
2. Make application for service with the Utility Office (330) 335-2700. An application fee will apply, the amount of which is based on the type of and amperage (size) of service requested. Pertinent information for applying for service include name, address, phone, electrician, billing address, class of service (residential, commercial, etc.), type of service (single phase, three phase), service size (100 Amp, 200 Amp, etc.), Overhead or Underground, and whether temporary service is requested.
3. Meter sockets for most situations are supplied by the City. In the event that the City of Wadsworth does not have a socket available, the customer shall supply a socket, with consent of the electric department, at their expense. The applicant should contact the City to request a meter socket for all new installations or service changes (where applicable).
4. For primary electric underground installations, the applicant must schedule installation with the City, giving as much prior notice as possible. The applicant will be responsible for excavating and backfilling all trenches. In the case of three-phase power, the applicant will be responsible for providing a poured concrete pad, constructed to specifications provided by the City. The applicant must request inspection of the pad forms prior to pouring. All poured pads must cure for a minimum of seven (7) days prior to installation of any transformer.
5. No service will be energized until a release has been received from the Medina County Building Department. To avoid unnecessary delays, the applicant should be sure to inform Medina County during the permitted process that Wadsworth Electric is the utility provider.
6. Applicants requesting service which requires the installation of billable infrastructure will be provided with a written estimate and other information, including agreements, which must be signed and returned prior to installation. Billing for such installation will be half before construction starts and half before completion of the work and will be payable upon receipt. Connection of electric service will not take place until all bills are paid in full.