



Dear Customer:

Thank you for inquiring about the City of Wadsworth's Dry Basement Program to reduce basement backups and remove improper connections to the sanitary and storm sewer systems. Similar programs have helped residents in other communities protect their basements from backups, decrease sewer system overflows and improve water quality. The City of Wadsworth offers this program at no charge to you.

The dry basement program is available to City of Wadsworth customers that have experienced a water backup in their basement or live in an area with a history of wet weather basement backups. The dry basement program is available to help any City of Wadsworth customer remove these improper connections from the sewer system.

To protect your home from these back-ups, please look over the dry basement program descriptions to see if this will fit your particular situation.

We invite you, as the property owner, to participate in this voluntary program. Please review the enclosed material; and, if you have any questions, **do not hesitate to call the Engineering Department at 330.335.2751.**

PROGRAM REQUIREMENTS FOR
THE CITY OF WADSWORTH
DRY BASEMENT PROGRAM

The City of Wadsworth will provide funds to building owners who have or may experience sanitary/storm backups during periods of heavy rainfall.

The City of Wadsworth has determined that certain requirements for the cost reimbursement program are necessary to protect the City of Wadsworth's sanitary sewer system, the integrity of such a program and the financial well-being of the City.

A cost reimbursement program for the installation of devices and site alterations is hereby implemented in accordance with the following requirements:

- 1) The City of Wadsworth will reimburse an owner up to \$2,500. Out of the \$2,500 the City will reimburse up to \$1,000 toward the investigation costs and a 50% share of the remaining balance toward the construction of eligible improvements.
- 2) This program shall be effective December 1, 2011.
- 3) For those owners who have made improvements, that they feel may be eligible for this program, may submit an application if the work was completed since January 1, 2011. It should be understood that these properties will be subject to the same scoring criteria and will not receive priority for funding because of all or a portion of the work being completed.
- 4) The program will be evaluated annually and the City may change or eliminate the program.
- 5) This program is limited to funds budgeted for the program. Funding levels may be changed or eliminated based on the City of Wadsworth annual review of the program.
- 6) Program will select properties for the program on a quarterly basis.
- 7) Prioritization of applications shall be at the sole discretion of the City of Wadsworth. For purposes of prioritizing applications, the City of Wadsworth may consider the severity of the infiltration flows, costs for corrective measures, time constraints, and such other considerations as the City of Wadsworth deems necessary.
- 8) The City of Wadsworth will reimburse a portion of the costs of identifying and removing all eligible infiltration sources, including testing; televising; installation of storm water sump pits, pumps and piping; disconnection of existing drains from the sanitary sewer and connection to a storm water sump or piping; The installation of a footing tile drainage system is not eligible for assistance under this program.

- 9) The property owner retains ownership and maintenance responsibilities for the building sanitary and storm service serving the subject property and nothing contained in this program shall transfer ownership or maintenance responsibilities of the building sanitary and storm service to the City of Wadsworth.
- 10) An owner desiring to participate in this program must complete the following steps:
 - a. Owner submits a complete and signed Application for Participation form.
 - b. City of Wadsworth will then notify those approved for funding with letter that will include the program agreement to be signed and explain the next step.
 - c. Properties not approved for funding, will be notified by letter that they will be considered for the next funding quarter and are not required to resubmit a new application.
 - d. Properties approved for funding will then be required to have their property investigated by a company on the City's investigation contractor list after they have signed and submitted the "Dry Basement Agreement".
 - e. If the owner does not submit the agreement within 14 days of the date of the approval letter, that property's funding will be pulled for that quarter and the property will be considered for the next funding quarter.
 - f. Owner must obtain minimum two proposals for investigation of their property, the City of Wadsworth will approve owner to authorize investigation of property.
 - g. After receiving the results of the investigation, the property owner will submit the report to the City. The City will then agree/or disagree with the findings.
 - h. If the investigation determines it is a problem that is eligible for the program, the property owner will be responsible to contact two (2) contractors to receive proposals to complete improvements outlined in the investigation report.
 - i. The City of Wadsworth will review the proposals and authorize the owner to proceed.
 - j. The owner will then authorize the contractor to construct all improvements for the property in accordance with the proposal within three months
 - k. Contractor shall obtain all permits, schedule all inspections with proper authorities, and complete the work.

- l. Upon completion of the work, premises are inspected by the appropriate building authority.
 - m. Upon approval by the appropriate building authority, acceptance by the owner, and submission of an invoice from the owner to the City of Wadsworth. The owner will record a Memorandum of Understanding at the Medina County Recorders Office. Said memorandum shall serve as notice that a backflow prevention device has been installed on the property which requires maintenance for proper operation.
 - n. Reimbursement will be made directly to the owner. (The owner is also encouraged to obtain an appropriate waiver of lien from the contractor for the owner's protection.) Said reimbursement will be made in the City's normal course of business.
- 11) No owner shall be eligible for participation unless the owner and the building where the backflow prevention device is or has been installed are in compliance with all City ordinances, including but not limited to payment of all fees and charges due to the City.
 - 12) An owner shall be eligible for participation more than once for the same property, however, in no case, shall the total reimbursement from the City for any one property exceed the limits prescribed in paragraph 1 above.
 - 13) The program is limited to the actual cost of the prevention device(s) installation, subject to the funding limitations contained herein, but does not include incidental costs such as landscape restoration, painting, tile, carpeting, etc.
 - 14) The City is not a party to any contract between the owner and the contractor.