

City of Wadsworth

Design Review Requirements for Signs

Signs regulations and requirements are found in §154.470 - §154.485 of the City of Wadsworth's Codified Ordinances. As noted in §154.482, signs require design review and approval by the Architectural Design Committee (ADC) before a zoning certificate will be issued and the sign can be installed. The following sections summarized the submission requirements for ADC review.

SUBMISSION REQUIREMENTS FOR SIGNAGE

Applicants shall submit four (4) copies of the following items:

- 1) Scaled site-plan showing:
 - a) Location and setbacks of all existing and proposed buildings, accessory structures and existing signs (building-mounted and free-standing)
 - b) Location and setback of all proposed signs (building-mounted & free-standing)
 - c) Existing and proposed easements for public and private utilities
 - d) Landscaping associated with proposed free-standing signs

- 2) Scaled drawings of each sign showing:
 - a) Sign dimensions, display area & overall height
 - b) Supporting structure and/or sign base (including dimensions & height)
 - c) Proposed graphics & lettering (fonts, letter height, etc.)
 - d) Materials and colors of all sign faces, support structure and/or base, graphics & lettering
 - e) Proposed sign illumination

SUBMISSION DEADLINE

The ADC meets on the second & fourth Mondays of each month at 4:30PM in City Council Chambers (first floor of City Hall, 120 Maple Street). The submission deadline is at 4:30PM, seventeen (17) days prior to the meeting date. A meeting schedule and deadline for the current calendar year is available online or from the Building & Planning Department.