

MINUTES
WADSWORTH CITY COUNCIL MEETING
June 30, 2020

Meeting held remotely through Videoconferencing per HR 197

The regular meeting of Wadsworth City Council, Tuesday, June 30, 2020, at 5:00 p.m., was held through means of electronic video conferencing. City Hall was not open to the public for this meeting. The meeting was broadcast live on CityLink Channels 17 & 329; live on Spectrum Channel 1024; and streamed live on www.WatchWCTV.com. The recorded meeting can also be viewed at www.WatchWCTV.com.

PRESIDING:

Bob Thurber, *President of Council*

MEMBERS OF COUNCIL PRESENT:

Ralph Copley, Bruce Darlington, Patty Haskins, Jeanne Hines, Tom Stugmyer, David Williams, Jon Yurchiak

OFFICIALS PRESENT:

Mayor Robin Laubaugh, Director of Public Service Robert Patrick, Director of Public Safety Matt Hiscock, Auditor Catherine Fix, Human Resources Director Tara McCulloch, Director of Law Director Tom Morris, Clerk of Council Tammy Guenther

OTHERS PRESENT:

None

Mr. Thurber called the meeting to order at approximately 5:11 p.m. Meeting participants joined the Council President in saying the Pledge of Allegiance. The Council President gave the Invocation and the Clerk of Council called the roll.

MINUTES: **Mr. Copley** made a motion, which was seconded by **Mr. Stugmyer**, to adopt the minutes of the Council meeting of **June 16, 2020**. An all-in-favor vote was taken. **THE COUNCIL MEETING MINUTES of June 16, 2020 WERE APPROVED.**

DISCUSSION ITEMS: TAX BUDGET FOR 2021

Mr. Patrick displayed some slides regarding the tax budget for 2021. He said that typically they did not bring the tax budget to them before the middle of July. But what they wanted to do, as Council had suggested, was to do an alternate version of the tax budget. It was a light version that focused more on revenues, which was what the tax budget was meant to do, and getting it that done so they could spend more time on the appropriations budget. Due to the Covid-19 Pandemic, there were obviously many unknowns, but they knew more than they did a month ago. They would know more in a month from now. They didn't want to have to put out information to managers with some kind of artificial number to hit if they did not where they were at (with revenue).

The purpose of the tax budget was actually to focus on revenue. It was something the City submitted to the County for them to do their work on tax revenues, levy revenues and those sorts of things. This version was probably more in line with what the tax budget was meant to do. The City had historically used the tax budget as a first run through the budget to get everyone thinking about what they wanted to do in the next year and what they could accomplish this year. They did not go through as thorough a process as they normally did, but instead focused on revenues.

They would go through the form and explain how they came up with some of the numbers. On the expense side shown, it was more of a glossary looking at where they would end up this year based on what projects would be and what would move to next year. They would get more thoroughly into it in the coming months.

They were also moving to the new budgeting software that had been discussed. The sooner that the tax budget was passed, the sooner that data could be uploaded to the new system and opened up for use by everyone. They were excited about that and hoped it made the whole process easier for all of the managers, supervisors, and the administration. It would also allow them to produce better documentation and reports for Council in the budget process.

The actual tax budget form had been sent to Council. It was the only time this form would be seen. The form would be submitted to the County. The appropriations budget looked much different. Budget books would be compiled in a much more thorough and comprehensive way.

Mr. Patrick gave a quick overview of how their budget was put together and then he would run through the actual form. The City had three types of funds: operating funds, which went down to two the levels of “enterprise” and “governmental”; special revenue funds; and internal service funds. The governmental side of the operating funds was the main funds listed with the general fund as the main use of income tax dollars. It included funds such as Police, a portion of Fire/EMS, Parks, Engineering, Administration offices, and City Council. These were departments that did not have their own funding source, which was why it was primarily funded by the income tax. The Recreation Fund and the Street Fund were listed as such because they didn’t have a specific funding source, so they received about half the dollars from the general fund and the other half came from different areas. EMS and WCTV were listed.

The enterprise funds typically represented the big utility funds. They were called enterprise funds because they should be self-sufficient and acted as private enterprises. There were companies that provided such services, but the City decided in the past to provide the services themselves. Mr. Patrick named such funds as Stormwater, CityLink, Sewer, Water, Electric and Sanitation pick-up as enterprise funds.

There were a host of special revenue funds, which were funds that received different kinds of revenue, from either government funding or their own type of payments or utility fees, and all of the funding varied on them. They had the permissive tax, state highway fund, economic development fund, fire funds, and various grant funds such as block grants, the CHIP program, and bond retirement funds. They had all of their capital funds such as the 425, which were general capital improvements, equipment and city hall and building improvements. They had parkland acquisition, the street improvement program, which was special revenue from the 0.1% income tax. Then they had assessment funds for projects that they did. Lastly, there were internal services. Those were services provided internally to the City. Vehicle Maintenance, for example, worked for other City departments so it was an internal service. Information Technology, again, provided IT and phone service to different departments. They had other, such as the benefits reserve fund, which held money back for a purpose such as the 27th pay at the end of 2020, which they talked about last year. There was workers comp and health insurance, which they would discuss in August.

Mr. Patrick asked for any questions before he moved on. There were none.

He went on to show the actual tax budget form, which had been sent out. The first two pages had the general fund and the governmental generals. As they could see, it was separated in columns for 2018 actuals; 2019 actuals; and the estimate for 2020. These were not the budget numbers, but would be plugged in as to what their best guess was for the end of this year. Mr. Patrick reiterated it was where they thought they would end. They started putting the numbers together last spring. It went to the tax budget and evolved into the appropriations budget, which Council adopted last year to give the City its funding mechanism. Now they took those numbers at six months into the year and saw that some things had changed. Some things were more expensive than they thought and others came in less. They'd been able to do more projects or fewer projects. Now, with Covid, they would hold off on some of the expenses until next year – and this was the case in most areas – or they would come in lower.

They had the 2021 budget year, which was their best guess for what the revenues and expenses were. Again, said Mr. Patrick, it was preliminary and would change, with some areas changing quite a bit in the next couple of months when the appropriations was presented to Council in October. The tax budget did not allocate any expenses for next year or any changes in budget numbers for this year. It was just their best guess. By approving it, Council was not saying whatever was budgeted for “x,” now estimated and approved as “y.”

The large revenues were from property taxes. In talking with the County Auditor, it was assumed the City would be up a little bit in 2020, and then would be flat-lined for the next year. It was not, however, what they'd anticipated earlier in the year due to Covid. The KWH tax stayed about the same. Assessments were a small dollar amount. He pointed to the income tax numbers for 2018 and 2019 actuals, what was estimated for this year 2020 and what was estimated for 2021. This was just the portion of the income tax that went to the general fund. Mr. Patrick said to keep in mind that the City received roughly \$10M, but there were portions of it that went out to other areas such as the portion received by the Street Improvement Program. There was a portion for capital dollars that they budgeted, which went into the capital funds. There was the bond retirement funds, which was money put toward paying off debt. Those numbers had been taken out and what was left were the numbers at the bottom of that section. They did have a reduction, but revenues at that point on the income side were looking better than what they had originally projected.

Mr. Patrick invited Ms. Fix to jump in when she wanted. They showed about an 8% decrease this year and a 4% decrease for next year. Those were the estimated that the City received from RITA (Regional Income Tax Agency), which they'd been talking about for the last couple months. They were actually doing better in those collections to this point, said Mr. Patrick, and better than some of the other communities. They would know more in the next couple months.

He pointed to the governmental revenues and said they could see the estate tax, which used to be a fairly big number. As they talked recently in the Special Covid Committee, the number had shrunk over the last number of years. The City did not budget anything and did not anticipate getting anything. For local government funds, they could guess that the estimates of what they would receive would be lower than what they had been in the last couple of years. Mr. Patrick pointed to a number (Local County Government) and said it used to be \$700K and was decreased by almost half. It started trending up a bit and they predicted a bit more this year, but since Covid it would be reduced. He noted the grant revenues column and moved to additional revenues from “charges for services.” These represented charges from departments that went back into the general fund as revenue from, for

instance, different areas that the Service Director oversaw. Mr. Patrick's expense was allocated to the different areas. IT monies were allocated to other areas.

For the miscellaneous areas, interest was big one when they talked about reductions in the general fund. Regarding the interest income, the City Treasurer had done a great job to increase that amount. Last year the City had over a million dollars for the first time in a long time, but as they could see, it would be a pretty big decrease for this year. The projections for next year were to decrease even more. That would be a big loss.

Mr. Patrick said they would have some legislation coming up later for the coronavirus relief – the CARES Act monies as signed by the President. It had worked its way down to the state and it was allocating portions down to communities. They had legislation to allow the City to receive those monies. That amount had not yet been budgeted because they didn't exactly how the disbursements would happen at that point. They weren't comfortable to budget any monies. Over the next couple of month, the CARES money came out, which would help out some of the different areas that had seen reductions.

Mr. Patrick indicated expenditures on another slide. It looked different from what the appropriations would look like. The line labeled, Security of Persons and Property included the Police Department, the Fire Department portion of the general fund, EMS, and also the Safety Director's office. He referred to line labeled, Public Health and come back to it. Leisure Time Activities was for the Parks Department. "Community and Economic Development" was in regard to economic development. General Government represented all of the other departments and offices such as City Council and the Clerk, as well as the Public Service Director's office that came from the general fund. There was a line for Financing and Other Uses of Funds including transfers, allocations and advances.

Overall they could see a reduction of over \$300K shown for this year. Mr. Patrick said there would be a big reduction next year of 500K because of compounding effect of reduced income taxes, reduced interest and other revenues, and then some increases in expenditures. Typically they budgeted more on the expense side than what was spent and then budgeted conservatively on revenue and then brought in more.

To give a comparison, he pulled up last year's tax budget. They could see a \$700K increase last year and a \$900K decrease this year at the tax budget level. The City came in at almost \$900K in the black. Right now they were looking a smaller decrease. The point was that it would change over the next couple of months for next year.

Mr. Patrick asked for any questions on the general funds and there were none.

He went to the section for EMS and the special revenue levy. As they could see, revenues stayed consistent, as well as expenses, with the difference down at the bottom. Next was the Fire Equipment Reserve, which didn't have much revenue coming in at that point. There were some expenditures that had been planned. The fund was reduced without that revenue. Mr. Patrick asked whether Mr. Hiscock wanted to comment on those areas.

Mr. Hiscock went back to fill in, for Council's knowledge, to the Public Health area, within the governmental, general fund. That was usually comprised of the City's allocation to the Medina County

Health Department as a part of the general health district. It also usually included costs involved with their local cemetery, which was part of the public health area. In Leisure Time Services, Mr. Patrick had mentioned the Parks Department. That area also included the Center for Older Adults budgets. Mr. Hiscock said that the Service Director did a nice job in the aspects of the general fund and governmental functions, but added the clarification that EMS was actually not part of the general fund. They did allocate some personnel-related expenses there, but EMS was designated as its own special revenue fund, primarily because it did have a primary source of revenue, which was their EMS levy. That was why in the tax budget document, it was separated out as its own page. Mr. Hiscock had one other item to mention. In years past – and for some of their newer Council members – he pointed out that there were questions about the charges for services area within the EMS revenue line. That was actually primarily comprised of 50% of the Township contract, as well as the City’s billing receipts from EMS billing items. It was an area that had been asked about in the past.

Briefly, Mr. Hiscock added that fire levy side, the reason they did not see any revenue numbers was that they no longer had a fire capital levy. They’d been talking about bringing it back. The discussion was delayed based upon impacts of Covid-19 and he would be reintroducing the discussion and need for that particular levy to the Safety Committee in the fall. He hoped to have it before them early next year for consideration as to ballot language.

Mr. Hiscock said that was all he had to add at that point. There was an EMS document in the tax budget, as well as a Fire Reserve Equipment document. Mr. Patrick thanked him for the clarifications.

Moving on, Mr. Patrick referred to page 4 (it was page 5) of the tax budget form. It showed all of the special revenue funds. It was a nice snapshot of where the City planned to start the year as to what they thought expenses and revenues would be. Expenses were broken down and showed ending reserve cash balances. All balances had at least a positive balance, which was very important. They needed to do that, he said, and the Auditor liked that. They wanted to make sure the City had positive balances.

He noted, overall, the City was up at that point on the actual basis, for cash balances. They talked a lot about what they did to combat Covid by putting in place emergency only type spending. Expenses had gone down, but maybe not as reduced as they anticipated. Overall, however, they’d been adding cash to each area. They were up about \$3.5M from their latest report.

He pointed to the debt funds, the capital project funds, the special assessment funds, the enterprise funds and the internal services funds. Those rounded out the tax budget form.

Mr. Patrick asked for questions and there were none. He asked Ms. Fix if she had anything further to add before moving into the cash reserve policies. **Ms. Fix** did not and said Mr. Patrick did a good job.

Mr. Patrick said, as Council knew, they had a General Fund Cash Reserve Policy, which was reviewed every year during the tax budget time and also during the appropriations budget to give an idea where they were in the general fund and what was projected into the future.

Ms. Fix gave the details of the cash reserve policy for the general fund. As the Service Director noted, they went through it twice a year. The City had a baseline that the policy said they would keep in the general fund cash balance. The minimum cash reserve consisted of 20% of the expenditures and 100%

of the next year's debt service. They took this year's estimate and looked at the current tax budget to do some projecting. She asked them to know that the projections were based on actual results from prior years and taking averages, mainly. The averages were adjusted and the process refined each year as they went through.

Ms. Fix referred to a slide that referenced assumptions. When they said that, they were talking about the numbers they projected forward. They had their 2020 estimates as part of the tax budget and they also had the 2021 numbers that were entered to do the projection. She would show them on a graph what it would look like after going through the assumptions. What they'd done for the projections, as Mr. Patrick mentioned, in 2020 the current year, in the estimate, was to decrease the income tax by 4% from the 2019 actual. So they were showing a reduction there. Then in the 2021 budget, they'd also reduced it an additional 4%. Over those two years, they were therefore taking it down 8%. To get it back to the 2019 numbers in 2022, they used 8% to get it back to what, at that point, would be three years prior. After that, they projected out a 3% growth rate, which the City had historically used. They would take a look again and revise them if they needed to be during the appropriations budget process. This was just the first look.

For property tax, they were showing a 2% growth rate over the five years. Charges for services moved 3%. These were based, again, on historical averages. Licenses and permits were basically Building and Planning Department revenue. The cost allocation was mentioned earlier as part of the charges for services, as well as the Fire / EMS fund track. Ms. Fix jumped to fines and forfeitures, which came from the Court's civil and criminal cases. Those were projected to be flat in the future. The intergovernmental revenues were local government funds and the state roll back levy and comprised most of those. They showed a 2% growth rate. Federal and other grants were listed as zero. She put an asterisk there. CARES Act money received would not go into the general fund. It would go into a special revenue fund just designated for those dollars. There would not be any money coming into that fund. They would actually move those expenses out to the special revenue fund when the time came.

Mr. Thurber asked about the special revenue fund. As they money came in and it depleted, was the fund done away with? Ms. Fix said, yes. They would have to wrap that up by the end of the year. Mr. Thurber said that made sense then. Ms. Fix explained it would go in and after it went out, they would close it.

She continued with special assessments, which they showed as zero / flat. For interest revenue, they were not saying that it was 5%; they were saying it was a growth rate of 5%. Five percent on zero was still zero. Historically, they had used this. Don't let it throw you off, she said. Rental revenue showed 0% growth and through the remainder of those.

These were the revenue assumptions that they would see on the graph. They did make one refinement to this process, said Ms. Fix. Every year that they went through it, she thought they got a little more accurate in their projections. What they did for 2020 and 2021, which was unique, was to look back and see that the actual increase in wages and salaries was historically only 1.6%. That was mainly due to the fact that New World, the current ERP system, they had to budget those positions in the City at a full amount. They had retirements so the actual growth rate was 1.6. So they did adjust the 2020 and 2021 numbers to that average rate of increase and she believed they would continue that process in future years because it was more accurate. For the years beyond 2020 and 2021, they used a 2% increase in those expenses.

They did the same on overtime – kept it at a flat, 2%. Fringe benefits, which included longevity, retirements and separations, were also listed at 2%. Pensions were the normal OPERS and OPNF. Employee benefits were items such as health care, workers comp, unemployment and life insurance. They tended to run a little bit higher maybe because of the health insurance. Employee support had historically been at only a 0.2% increase each year. Contractual services were a little higher at 2.2%. For materials and supplies, they used 2%. Internal interest was strictly based on the amortization for those notes and bonds. They did not include any increases for allocations and advances. Transfers out, interest revenue: all the interest, for their information, went into the general fund and then they transferred it out based on average cash balance in each of the funds. Because they had interest revenue increasing at 5%, they also showed that in transfers out at 5% so it was a wash.

The note on the capital outlay, as Mr. Patrick said, the amount of income tax dollars that remained in the general fund were about \$6.7M on the estimate for this year. That was after they transferred out the capital outlay dollars. So there were not really coming out of the general fund; they just wanted to show them the number and what they'd done historically. They were still moving capital dollars or capital expenses out.

She asked for any questions on the presentation and there were none.

Ms. Fix continued that they basically kept the two prior projections so Council could reference them as a comparison. The triangles and dashes represented last year's tax budget. They could see it was a little bit lower. Last year's appropriation budget was represented (in the fall) by the circles and dots and slightly above there. In the current tax budget, they had the actual number shown with the squares and bold line.

The actual cash on December 31, 2019 was about \$8.7M. This tax budget holds flat the cash when they plugged in the estimate for this year. So the cash balance held steady. With the current, proposed tax budget and the dollars within it, they dropped about \$1.1M and they could see that decline in the cash. Then those revenue and expense assumptions – using those percentages – projected the line forward through 2025. They would see that there was still a decline in the cash balance but it was not as significant as the drop from the current tax budget. As Mr. Patrick said, they mainly took a look at the revenues and on those, the expenses. Ms. Fix knew that some of them had been entered and adjusted, but as he said, there was more work to do there.

One more point, said Ms. Fix, and that was that minimum cash reserve was the 20% (the block at the bottom of the page) required in the fund that was comprised of 20% of their operating expenses and 100% of debt service, which was about \$3.7M. The City was well above that and would continue to work on it through the appropriations budget process.

There were no questions at that point.

Mr. Patrick thanked the Auditor and said he would finish up the presentation by talking about the schedule for the budget process. They had the tax budget before them with the timeline of late June. If approved today, the tax budget was submitted to the county with passage. The information was uploaded into the new system and they could begin working on that in a couple of weeks. Then they moved forward with the appropriations budget. The purpose of that was to allocate the spending for 2021. The appropriations budget would be brought to Council and upon approval gave the ability for appropriate those funds and spend for next year. The timeline was that Administration would prepare

the budget, July through September.

They would have the health insurance presentation to you at the second meeting in August. There was a very short timeline based on the City's renewal date of September 1 and the information they got back and the amount of information that the carriers needed to give the City good information through July. It was a short window to put it together and present it to Council for passage.

The appropriations budget would be presented to Council on October 6, which was the first Council meeting in October. They would then spend October and November discussing the budget at Committee meetings. They would have Committee of the Whole / Finance meetings to discuss the budget.

They would also introduce the actual appropriations budget in legislation for first reading to Council on November 4, with a second reading on November 17, and in anticipation of a third reading on December 1. That would allow them to get everything put into the system and be ready to go for the first of the year, or by the first payroll, which did not always coincide with the first of the New Year.

That concluded Mr. Patrick's presentation. He knew he started by saying he would go through quickly. He thought they all had a different definition of "quickly," but hopefully it was useful for all of them.

Mr. Thurber said they would move to the legislation.

LEGISLATION:

He noted the first ordinance was 20-033 and the Auditor had provided an explanation that made sense to him. Ms. Fix took a moment to explain that the Ohio Department of Taxation started a program last year where businesses could register, file, and pay their tax through the state. The state was collecting tax for them. Ms. Fix said they discovered an error and normally if it were a small amount, they would just take it from the City's next month's distribution. But since it was \$22,000, the state did not pay them that much each month. The City did not budget for these so that was why she came to Council for the supplemental, which would come out of the income tax money. Mr. Thurber assumed passage would be preferred that evening and Ms. Fix said yes.

The following legislation was read for the first time and acted upon as follows:

ORDINANCE NO. 20-033 (1st) RDG.: AN ORDINANCE TO MAKE A SUPPLEMENTAL APPROPRIATION OF \$22,308.85 IN THE 110 – GENERAL FUND - AUDITOR FOR PURPOSES OTHER THAN PERSONAL SERVICES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020

- Sponsored by President of Council Bob Thurber

Ms. Haskins made a motion, which was seconded by Mr. Stugmyer, to suspend the rule for Ordinance No. 20-033. A roll call vote was taken. Ayes: Yurchiak, Haskins, Hines, Stugmyer, Copley, Williams, Darlington. Nays: none. Ms. Haskins called the question. Mr. Thurber called for a vote. Ayes: Haskins, Hines, Stugmyer, Copley, Williams, Darlington, Yurchiak. Nays: none. **Ordinance No. 20-033 declared to have been adopted have been adopted June 30, 2020.**

Mr. Thurber noted that he thought Mr. Darlington had talked about the ordinance about an hour ago at the Public Service Committee. He asked what they'd decided to do with it. Mr. Darlington explained that it was a bucket truck discussed at the Committee. They already had the chassis for the vehicle. The device went with the bucket truck. It was budgeted last year as Mr. Patrick had explained, for \$250K, but the

Electric Department found they could by with a somewhat smaller unit. The total cost was about \$190K and the chassis was already here, so they just needed to but the bed on it. The Committee recommended the ordinance be put on two readings, so he would put it on second reading that day. Mr. Darlington asked for any questions. There were none.

ORDINANCE NO. 20-034 (1st) RDG.: AN ORDINANCE AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR AND RECEIVE BIDS AND ENTER INTO A CONTRACT FOR THE PURCHASE OF A FORTY FIVE FOOT ARTICULATING TELESCOPIC AERIAL DEVICE INCLUDING BODY AND DECLARING AN EMERGENCY

- Sponsored by Council Member Bruce Darlington

Mr. Darlington made a motion, which was seconded by Ms. Haskins, to place Ordinance No. 20-034 on second reading. An all in favor vote was taken and all Council members present voted in favor of the motion. **Ordinance No. 20-035 advanced to second reading for the meeting of July 21, 2020.**

ORDINANCE NO. 20-035 (1st) RDG.: AN ORDINANCE TO CHANGE THE ZONING DISTRICT CLASSIFICATION OF CITY LOTS 413 AND 414 FROM THE R-4 RESIDENTIAL DISTRICT TO THE C-1 NEIGHBORHOOD COMMERCIAL DISTRICT

Public Hearing Set for August 18, 2020, by Video-Conferencing, at 5:00 p.m.

- Sponsored by Council Member Thomas Stugmyer
- Recommended by the Planning Commission June 22, 2020

Mr. Stugmyer commented that the location of the change was for a parking lot right to the east of the Methodist Church on Broad Street. They wanted to rezone it so they could put a small building for the Boy Scouts out there.

Mr. Stugmyer made a motion, which was seconded by Mr. Williams, to place Ordinance No. 20-035 on second reading. An all in favor vote was taken and all Council members present voted in favor of the motion. **Ordinance No. 20-035 advanced to second reading for the meeting of August 18, 2020.**

Mr. Copley asked Mr. Hiscock to speak to Ordinance No. 20-036 before the Clerk read it. Mr. Hiscock said it was somewhat of a normal course. The City had some no-longer-needed and end-of-life turnout gear from the Fire Department. That gear could be helpful for the Four Cities Compact educational program. The City would like to donate those materials to the program. It could go three readings. School was not in session right now. The emergency clause at the end of the ordinance meant the gear could be transmitted to them after passage of the ordinance by Council.

ORDINANCE NO. 20-036 (1st) RDG.: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SAFETY TO DONATE CERTAIN OLD FIRE EQUIPMENT FROM THE FIRE DEPARTMENT TO THE FOUR CITIES COMPACT FOR ITS FIRE SAFETY/EMT PROGRAM AND TO DECLARE AN EMERGENCY

- Sponsored by Council Member Ralph Copley

Mr. Copley made a motion, which was seconded by Ms. Haskins, to place Ordinance No. 20-036 on second reading. An all in favor vote was taken and all Council members present voted in favor of the motion. **Ordinance No. 20-036 advanced to second reading for the meeting of August 18, 2020.**

The Clerk noted that the next two ordinances – 20-037 and 20-038 – were newly added to the Council agenda that afternoon. She asked if there were any comments from Mr. Thurber or Mr. Williams. Mr.

Thurber said certainly Mr. Williams and Mr. Patrick could comment. The two could perhaps be discussed together, he thought. Mr. Williams asked Mr. Patrick to give the explanations.

Mr. Patrick said the first one, 20-037, was for the City to renew the current franchise agreement for a short amount of time. The City hired someone for the airport operations because they did not have the expertise. They had been under contract for the last couple years with Flight Services of Wadsworth, LLC. The company had done a real nice job in running and managing the airport, growing the fuel sales and with usage, moving to a 24-hour operation due to the Cleveland Clinic flight service that came in. The contract expired so they were up against a deadline for this particular piece of legislation. The City had been working with them to get a renewal. The company voiced interest in that. The contract allowed the City to renew for up to five years. Unfortunately, they had not been able to come to terms in the agreement as the costs had gone up because of the now longer hours of operation. They were working through it. The company agreed to extend the current contract for a period of seven months, to allow for more months with negotiations and to come up with what both parties felt was a fair, reasonable price for the service and what the service levels represented with regard to what was needed at the airport. At that point, if they weren't able to agree, the City would have to go out to bid. They would need a couple of months to go through a process in that case. The ordinance would extend the agreement from July 1 to January 31, 2021, and in doing so, a small, monthly amount of \$500.00 would be added to the current payments for the next seven months, which was agreeable and acceptable to them.

With regard to the additional money, Mr. Williams offered for Council's information that the Parks Department used mow the airport and the fixed based operator took over that duty. The \$500.00 was a small fee compared to what they spent at the airport.

Ms. Haskins asked what the CARES Act money would be used for in Ordinance No. 20-038. Mr. Patrick said he would explain that one in a moment.

Mr. Thurber asked for any other thoughts or questions on Ordinance No. 20-037 before Ms. Guenther read it. Mr. Williams asked Mr. Patrick whether the ordinance would need passed that night. The answer was yes, to allow them to extend the contract and hopefully work out a new, amicable deal.

ORDINANCE NO. 20-037 (1st) RDG.: AN ORDINANCE RENEWING A FRANCHISE TO FLIGHT SERVICES OF WADSWORTH, LLC TO OPERATE AND MAINTAIN THE WADSWORTH MUNICIPAL AIRPORT, SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF FRANCHISE, PROVIDING FOR USE OF SAID AIRPORT, AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A FRANCHISE AGREEMENT PERTAINING THERETO AND DECLARING AN EMERGENCY

- Sponsored by Council Member David Williams

Mr. Williams made a motion, which was seconded by Ms. Haskins, to suspend the three reading rule on Ordinance No. 20-037. A roll call vote was taken. Ayes: Hines, Stugmyer, Copley, Williams, Darlington, Yurchiak, Haskins. Nays: none. Mr. Williams called the question. Mr. Thurber called for a vote. Ayes: Stugmyer, Copley, Williams, Darlington, Yurchiak, Haskins, Hines. Nays: none. **Ordinance No. 20-037 declared to have been adopted have been adopted June 30, 2020.**

Mr. Patrick said 20-038 was for CARES Act monies that the President signed. It was allocated to the FAA to help airports and operations at local airports. The City was notified that they could receive up to \$30,000 in CARES Act grant monies. The legislation would allow them to accept the monies. Basically, it helped pay for operations at the airport as general fund monies paid for airport operations. It would help offset costs and losses. He asked for passage, again, that night, to move forward to meet the deadline to receive the funding.

Mr. Williams asked for any questions and there were none.

ORDINANCE NO. 20-038 (1st) RDG.: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO APPLY FOR AND ENTER INTO A GRANT AGREEMENT WITH THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION UNDER THE CARES ACT FOR THE WADSWORTH MUNICIPAL AIRPORT AND DECLARING AN EMERGENCY

- Sponsored by Council Member David Williams

Mr. Williams made a motion, which was seconded by Ms. Haskins, to suspend the three reading rule on Ordinance No. 20-038. A roll call vote was taken. Ayes: Copley, Williams, Darlington, Yurchiak, Haskins, Hines, Stugmyer. Nays: none. Mr. Williams called the question. Mr. Thurber called for a vote. Ayes: Williams, Darlington, Yurchiak, Haskins, Hines, Stugmyer, Copley. Nays: none. **Ordinance No. 20-038 declared to have been adopted have been adopted June 30, 2020.**

Ms. Fix commented on Resolution No. 20-19, noting that it had been mentioned several times that evening, being federal CARES Act money that was distributed through the state and through the county to the City. The resolution allowed the City to receive those monies. Just so they knew, Covid-related and unbudgeted, expenses were being tracked. They were waiting on more guidance for how they could allocate wages and benefits to that grant.

Mr. Thurber asked if passage was recommended for that night and Ms. Fix said yes; they would not receive the monies until it was adopted. Mr. Stugmyer said would handle the legislation at the Council President's request.

RESOLUTION NO. 20-19 (1st) RDG.: RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO TAKE ALL NECESSARY ACTIONS REQUIRED BY THE CITY OF WADSWORTH IN ORDER TO RECEIVE ITS SHARE OF FUNDS FROM THE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND AND DECLARING AN EMERGENCY

- Sponsored by President of Council Bob Thurber

Mr. Stugmyer made a motion, which was seconded by Ms. Haskins, to suspend the three reading rule on Resolution No. 20-19. A roll call vote was taken. Ayes: Darlington, Yurchiak, Haskins, Hines, Stugmyer, Copley, Williams. Nays: none. Mr. Stugmyer called the question. Mr. Thurber called for a vote. Ayes: Yurchiak, Haskins, Hines, Stugmyer, Copley, Williams, Darlington. Nays: none. **Resolution No. 20-19 declared to have been adopted have been adopted June 30, 2020.**

RESOLUTION NO. 20-20 (1st) RDG.: A RESOLUTION ADOPTING A TAX BUDGET FOR THE CITY OF WADSWORTH FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021, SUBMITTING SAID TAX BUDGET TO THE AUDITOR OF MEDINA COUNTY, OHIO AND DECLARING AN EMERGENCY

- Sponsored by President of Council Bob Thurber
- Regarding Tax Budget Presentation June 30, 2020

Mr. Stugmyer surmised that the resolution would need passage that evening in order to deliver it to the county. Mr. Stugmyer made a motion, which was seconded by Ms. Haskins, to suspend the three reading rule on Resolution No. 20-20. A roll call vote was taken. Ayes:, Haskins, Hines, Stugmyer, Copley, Williams, Darlington, Yurchiak. Nays: none. Mr. Stugmyer called the question. Mr. Thurber called for a vote. Ayes: Hines, Stugmyer, Copley, Williams, Darlington, Yurchiak, Haskins. Nays: none. **Resolution No. 20-20 declared to have been adopted have been adopted June 30, 2020.**

The following legislation was read for the second time, having been previously read at different meetings on different days, and acted upon as follows:

ORDINANCE NO. 20-032 (2nd RDG.): AN ORDINANCE TO AMEND SECTIONS 154.473, 154.475, 154.484 AND SECTION 154.486 Tables B, C AND D, AND DECLARING AN EMERGENCY

Public Hearing Set for July 21, 2020, by Video Conferencing, at 5:00 p.m.

- *Individuals wishing to comment on the Wadsworth Sign Code changes may submit written comments by July 17, 2020 to the Council Office, 120 Maple Street. Contact the Clerk of Council for assistance: 330.335.2759*
- Sponsored by Council Member Thomas Stugmyer

Mr. Stugmyer made a motion, which was seconded by Mr. Copley, to place Ordinance No. 20-032 on third reading. An all in favor vote was taken and all Council members present voted in favor of the motion. **Ordinance No. 20-032 advanced to third reading for the rescheduled Council meeting of July 21, 2020.**

OTHER BUSINESS:

Mr. Thurber asked for any thoughts or questions from the Administration and from Council. Mr. Stugmyer reported that on the previous Sunday, the Wadsworth City Schools held a graduation ceremony outside given the pandemic. He thanked the City of Wadsworth for all the extra things that had to be done. Mr. Stugmyer mentioned Police, Fire / EMS, and Safety, along with the Wadsworth City Schools, for their efforts to make the 400 graduates feel special. He extended congratulations also to anyone in the City who had a 2020 graduate. It was a big effort to make that happen. Mr. Thurber believed that Mr. Hiscock had a graduate.

Mayor Laubaugh echoed Mr. Stugmyer’s comments. She also thanked the Administration who had a part in putting together the tax budget. It was a nice collaborative effort with many hands working on it. She appreciated the efforts and certainly appreciated Council’s consideration that evening as well. It was nice to get that taken care of so they could get going on the appropriation budget. The Mayor thanked them very much.

ADJOURNMENT: Mr. Copley made a motion to adjourn, which was seconded by Mr. Stugmyer. All were in favor. **The meeting was adjourned at approximately 6:13 p.m.**

Clerk of Council

President of Council