

LPA SCOPE OF SERVICES FORM

A. Project Identification

County	MED	Route	Quadral Drive	Section	Extension
Local Route Name:			Quadral Drive		
Project sponsor / Maintenance responsibility:			City of Wadsworth		
Local Let	X		ODOT Let		
Scope field review:	07/22/08		Scope meeting:	07/22/08	
Highway Functional Classification		Local Collector			
PID	86081				
Fiscal Year	2011		Proposed Sale Date	05/04/11	

Supplemental Information

ADT	Submitted under separate cover	Design ADT	1500
DHV		Certified Traffic	June 5, 2009
T24	0.14		
Design Speed	25 mph	Legal Speed	25 mph
Comments:	See memo to City from ODOT dated June 5, 2009		

B. Design Standard

ODOT Location & Design Manual and Local Standards

C. Project Description

Purpose and Need:	See attached document
Project Description:	Extend existing Quadral Drive and connect to
Seville Road to improve traffic flow in the area.	

Prior studies / plan (identify):	N/A
Estimated Project Length: (begin pavement to end pavement including bridge)	3820 ft.
Work Length: (including project length & approach work)	3820 ft.

Alignment:	Existing		Relocated	X (New)
Remarks:	New Roadway alignment			
Profile:	Existing		New	X
Logical Termini: (w/explanation)	Existing Quadral Drive to Seville Road at Weber Drive intersection			

SIDE ROADS:	Yes		No	Quadral Drive, Seville Road		
General Description of Work:						
Alignment of Cross Road:	New		Combination		Existing	
Remarks:						
Profile of Cross Road:	New		Combination		Salvage	
Remarks:						
Roadway Studies Required:	Yes		No	X		
Remarks:						

Bikeways:	Yes		No	X
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Comments:	
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Aesthetics:	Yes		No	X
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Comments:	
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D. Typical Sections N/A

Existing:

Width:	Pavement		Graded Shoulder		Treated Shoulder	
R/W						
Bridge:	face to face of rails				or toe to toe of parapets	
Curbs	Yes		No			
Curb ramps	Yes		No			
Sidewalks	Yes		No		Comment	
Guardrail	Yes		No		Type	

Signals:	Yes		No	
Warrants:				
Number of Intersections:				
Names of Intersections:				
Comments:				

Turn Lanes:	Yes		No	
Warrants:				
Number of Intersections:				
Names of Intersections:				
Comments:				

Proposed:

Width:	Pavement	2each 12' lanes with 2' curb & gutter = 28'	Graded Shoulder		Treated Shoulder	
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Bridge	face to face of rails		N/A		or toe to toe of parapets		
Median:	Yes		No	X	Type		
Curbs:	Yes	X	No		Type	Local standard	
Curb ramps:	Yes		No	X			
Sidewalks	Yes		No	X	Comment		
Guardrail	Yes		No	X	Type		

Signals:	Yes		No	TBD
Warrants:				
Number of Intersections:				
Names of Intersections:				
Comments:				

Turn Lanes:	Yes		No	TBD
Warrants:				
Number of Intersections:				
Names of Intersections:				
Comments:				

E. Right-of-Way

Right-of-Way Plan:	Yes	X	No			
Approximate Number of Parcels:			8			
Known relocations:	Yes		No	X		
Encroachments:	Yes		No	TBD		
Railroad Involvement:	Yes		No	X		
Railroad Name:	None					
Encroachments:		If any, LPA to remove				
Airway Highway Clearance:	Yes	X	No		Remarks	
Airport Name	Skypark private airfield/Wadsworth Municipal Airport					
Comments:	Contact FAA and ODOT Aviation					

Note: Provide a footprint of proposed and existing right of way limits as soon as available to District Env. Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

F. Utilities

Aerial:

Phone	Yes		No	X	Name of Company	
Cablevision	Yes		No	X	Name of Company	
Power	Yes		No	X	Name of Company	

Buried:

Phone	Yes	X	No		Name of Company	Verizon			
Cablevision	Yes	X	No		Name of Company	Time Warner/ Wadsworth			
Power	Yes	X	No		Name of Company	Wadsworth			
Gas	Yes	X	No		Name of Company	Dominion			
Pipelines:	Yes		No	X	Name of Company				
Water		Yes	X	No		Private		Public	Wadsworth
Sanitary Sewer		Yes	X	No		Private		Public	Wadsworth
Storm Sewer		Yes	X	No		Private		Public	Wadsworth
Other									
Comments									

The Consultant is to locate and identify all existing and foreseeable future utilities (public or private; on or over the project limits) in accordance with Section 153.64 of the Ohio Revised Code. To locate existing utilities, the Consultant shall contact the following One-Call centers and provide the District 3 Utilities Coordinator with the appropriate reference numbers:

Oho Utilities Protection Service: 1-800-362-2764
Oil and Gas Producers Underground Protection Services: 1-800-925-0988

A listing of all utility companies within the project limits shall be included in the Stage 2 submittal. This listing must include all underground, aerial, private and public (City or County owned) facilities. The Consultant shall contact the District 3 Utilities Coordinator for the correct addresses, telephone numbers and company contacts.

Stage 2 plan submittals must include all underground utilities on the Plan/Profile and appropriate Cross Section Sheets. Preliminary cross sections must be included to show the effect of the proposed construction on all existing utilities. Aerial and underground utility relocations may require additional right of way beyond the existing right of way limits. These existing utilities, proposed utility relocations and approximate right of way needs must be reflected in the Conceptual Right of Way Plan.

The Consultant will submit a complete full size copy of the Stage 1, Stage 2, Stage 3 and Final plans to all affected utility companies at the time submittals are sent to District 3. The Consultant will submit a copy of plans and/or details in electronic form, as well as prints, to the utility companies located within the project limits, as directed by the District 3 Utility Coordinator. **The Consultant shall copy the District 3 Utility Coordinator on all correspondence sent to or received from the utility companies.**

The Consultant will follow procedures for all utility relocation as per ODOT's Utilities Manual and the Ohio Revised Code.

Submittals lacking any of the required information or deviating from the above process will be returned without review.

G Structure Requirements Yes _____ No **X**

Existing Structure information:

Structure type:					
Sufficiency Rating:		General Appraisal		Bridge No.	
Structure File No.		Crossing			
Bridge O/A length:					
Number of Spans					
Eligible for the National Historical Register	Yes		No		

Proposed Structure:

New Structure:	Yes		No		
Rehabilitate Existing Bridge	By:				
Project Length (Including Bridge):					
Alignment:	Existing		Relocated		
Profile:	Existing		Relocated		Feathered:
Structure width:		Structure type:			
Number of spans:					
Beam Type:	Concrete Box		Steel		
Other Design Considerations / Explanation of Change in Line/Grade:					
Roadway Width:					

Guardrail Type:	
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Fence:	Yes		No		Height/Configuration:	
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Sidewalks:	Yes		No		Width:	
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Subsurface Investigation:	Yes		No		Soil Profile:	
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H. Design Exception(s) required

Yes		No	X	Possible	
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Explain:	
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I. Traffic Control

Signing:	Yes	X	No		Remarks	Local/ODOT Standards
Striping:	Yes	X	No		Remarks	ODOT Standard Polyester
Lighting:	Yes	X	No		Remarks	
Signals:	Yes		No	X	Remarks	
RPM's:	Yes		No	X	Remarks	

J. Maintenance of Traffic

Detour		Part Width	
Remarks: (detailed)	New construction closed to traffic until completed. No MOT.		

Maintenance of Pedestrian Traffic:	Yes		No	X	Remarks	
Maintenance of Railroad Traffic:	Yes		No	X	Remarks	

K. Driveways

Yes		No	X	Type	
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L. Project Funding

Method of Funding (Type of Funding)	\$882,000.00, 2008 Appropriations Earmark (4R47), Local				
Project Cost Estimate	\$2,750,000.00				
Quantity splits needed in plans to differentiate funding participation:	Yes	X	No		
Comments:					
Coordination with Concurrent Projects Required:	Yes		No	X	
Comments:					

Cost Estimates:

	Total Federal Funds/Percent Split			Total Local Funds/Percent Split		
PE	\$275,000.00					
RIGHT OF WAY	\$97,000.00					
UTILITIES	\$510,000.00			\$340,000.00		
CONSTRUCTION				\$1,403,000.00		
CONST ENGINEERING				\$125,000.00		
TOTAL	\$882,000.00			\$1,868,000.00		

M. Environmental

Scope of the Proposed Action - Studies and Documentation Required:				
<p>These are actions and/or items the District Environmental Staff deem necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination, field studies and overall project development.</p> <p>Information regarding these studies or other environmental categories can be found in ODOT's <i>Categorical Exclusion Handbook</i>, which can be found at: www.dot.state.oh.us/oes.</p>				
	Not required	Required	Responsibility	Due Date
Tentative CE Level <u> 2 </u>		X	City w/ ODOT assistance	
Purpose and Need Statement		X	City w/ ODOT assistance	
Alternatives Analysis		X	City	
Cultural Resource – Programmatic Agreement		X	ODOT	
Cultural Resource - Phase I		X	City if authorized	
Cultural Resource - Phase II	X			
Archeology Data Recovery		X	City if authorized	
Cultural Resources 4(f)	X			
Documentation for Consultation / Memorandum of Agreement	X			
Section 4(f)/6(f) - Park/Recreation/Refuges	X			
Ecological Memorandum of Agreement		X	City	
Ecological Survey - Level 1		X	City if authorized	
Ecological Survey – Level 2		X	City if authorized	
Section 9/Section 10 Navigable Waters	X			
404 NWP-Army Corps of Engineers		X	City if authorized	
404 PCN-Army Corps of Engineers		X	City if authorized	
404 Individual Permit - Army Corps of Engineers		X	City if authorized	
Wetland/Stream Mitigation		X	City if authorized	
401 Water Quality Certification – Ohio EPA		X	City if authorized	
Isolated Wetland Permit – Ohio EPA		X	City if authorized	
ODNR Coastal Zone Consistency		X		

Scenic River Coordination	X			
Drinking Water Resources	X			
Floodplain Coordination/Permit		X	City	
Farmland Screening or FCIR		X	ODOT	
Public Involvement		X	City	
Public Meeting/Hearing		X	City if needed	
ESA - Screening		X	ODOT	
ESA - Phase I		X	City if authorized	
ESA - Phase II		X	City if authorized	
ESA - Remediation	X			
Environmental Justice	X			
Noise Analysis	X			
Air Quality Conformity	X			

Asbestos Inspection Required: Yes _____ No X

Comment: _____

Any Known Environmental Concerns (ex. historic properties on National Register, wetlands, underground storage tanks, stream relocation):

Possible wet land involvement

N. Roles / Responsibilities

Construction plan development:	ODOT Prequalified Consultant
Proposal/Specification Development:	City of Wadsworth
LPA Agreement:	ODOT
Form and preliminary legislation:	ODOT
Advertising and award of contract:	City of Wadsworth
Construction inspection:	City of Wadsworth
R/W plan development:	ODOT Prequalified Consultant
R/W acquisition / appraisals:	ODOT Prequalified Consultant
Utility relocation:	Effectuated Utility Company

O. Field Review

Date:	07/22/08
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REPRESENTATIVES PRESENT:

Name	Company	Phone	E-mail
Mike Weiler	ODOT, D3	419-207-7073	mike.weiler@dot.state.oh.us
John Schafrath	ODOT, D3	419-207-7115	john.schafrath@dot.state.oh.us
Mac Vance	ODOT, D3	419-207-7055	Mac.vance@dot.state.oh.us
Steve Shepherd	ODOT, D3	419-207-7176	Steve.shepherd@dot.state.oh.us
Rob Peters	City of Wadsworth	330-335-2707	rpeters@wadsworthcity.org

Other Design Considerations / Comments from the field review:

P. COMMITMENT DATES	ODOT-let	Local-let X	Reservoir
ACTIVITY	START DATE	COMPLETION DATE	
Authorized Design Consultant	10/05/09	03/01/10	
Stage 1 Review	N/A	N/A	
Environmental Document Approved	03/01/10	10/04/10	
Stage 2 Review	1/04/10	2/16/10	
R/W Plans Approved/Not Required	1/04/10	4/05/10	
Stage 3 Review	N/A	N/A	
Local certifies R/W and utility clearance to Dist.	4/05/10	4/05/11	
Local submits PS&E package to District	2/01/11	4/05/11	
District certifies R/W and Utility Clearance	4/05/11	5/02/11	
District Environmental Clearance Form	4/05/11	5/02/11	
Plan Package to C. O.	4/05/11	5/09/11	
Award Date	7/05/11	7/11/11	
Local submits bid results to District	7/11/11	7/18/11	
Estimated Construction	8/1/11	10/30/11	

Schedule Explanation: Authorization to Proceed Start Date is the date that the District submits the programming package to Central Office. Finish Date for said activity is when a state job number has been established. Start Date for Environmental Clearance is normally the same as the date the project has been programmed. Start Date for Stage 2 Review is the date of submission to the District of the preliminary R/W plans. Finished date for said activity is when comments are returned to the LPA. Start Date for R/W Plan Approved is when the District has received final R/W plans and associated documents. Finish Date for said activity is when the District has approved said plans and associated documents. Start Date for R/W and Utility Clearance is the date that the LPA is authorized to begin acquisition. Finish date for said activity is when the District certifies clearance to FHWA. The LPA should certify R/W and Utility Clearance to the District one month before the R/W and Utility Clearance Finish Date. Start Date for Plan Package to C. O. is the date that the PS&E package leaves the District and the finish date is the day it is logged in at Central Office. One should allow forty-five days from Plan Package to C.O. for PS&E approval and project advertising before the Sale Date. Advertising needs to be three weeks minimum and cannot start until PS&E approval is obtained. Start date for the Award Date is the Sale Date of the project. And the Finish Date for the Award Date is the date the project was awarded. Summary of bid tabs and the identity of the awarded contractor shall be submitted to ODOT no later than one week after the award.

Project Schedule Approval:

Environmental Coordinator		Real Estate Admin.	
Program Manager		Project Manager	
Production Administrator		Planning Administrator	