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IMPORTANT INFORMATION REGARDING 2010 WADSWORTH CITY INCOME TAX FORMS

Your Wadsworth City Income Tax Return is due **April 18, 2011**. ***Every Wadsworth resident 18 years of age or older must file an annual tax return or Exemption Certificate.*** You have four filing options for your annual tax return: mail it to CCA at the address on the tax form, drop it off at City Hall in the Finance Department, come in and have us prepare your City tax return (for FREE!), or you may e-file your return at the CCA website: www.ccatax.ci.cleveland.oh.us (some restrictions apply).

Senior citizens please note: If you have already filed an annual exemption certificate, you do not need to do any thing further because of this notice.

Assistance with City tax returns (excluding Net Profit tax returns) is available on a first-come, first-served basis at the Finance Department at City Hall, 120 Maple Street. Regular office hours: **Mon. - Fri., 8:30 AM to Noon & 1:00 PM to 4:30 PM.**

In addition to our regular weekday office hours, extra staff will be available to provide assistance at these times ONLY:

Saturday, March 19, 2011	8:30 AM – 11:30 AM
Wednesday, March 30, 2011	Noon – 7:00 PM
Saturday, April 9, 2011	8:30 AM – 11:30 AM
Tuesday, April 12, 2011	Noon – 7:00 PM
Thursday, April 14, 2011	8:30 AM – 4:30 PM
Friday, April 15, 2011	8:30 AM – 4:30 PM

We are pleased to provide this personal service to residents ***FREE OF CHARGE!***

When you come in for assistance, please bring the following information: W-2s, 1099s and all your Federal schedules (A, C, E, K, 2106, etc.) Or you may just bring your completed 2010 federal tax return along with your W-2s.

CCA policies and procedures, all City tax forms and instructions, and e-filing are available at the CCA website: www.ccatax.ci.cleveland.oh.us

You can also access the CCA website via the Income Tax web page under the Finance & Tax Department heading at: www.wadsworthcity.com

Note: CCA is not capable of receiving e-filed tax returns from any program you or your tax professional may use to prepare your Federal and State income tax returns.

For more information, please contact Cindy Nelson at 330.335.2745 or CNelson@wadsworthcity.org

PLEASE FILE EARLY... don't wait until April 18!!